

Fairoaks Homeowners Association, Inc.
Board of Directors Meeting
September 12, 2021, 3:30 pm

Meeting began at 3:30 pm and was held at Dawn's house.

Board members present: Ashley Boudreau, Dawn Henry, Sandy Ennis, Mike Stuart, Keith Detmer

Board members not present: N/A

- 1.) Call to order
- 2.) Approval of Board of Directors minutes from 11 July 2021. After review, Dawn made the motion to approve the minutes. Ashley seconded the motion. All present in favor.
- 3.) Talked about asking Duane Hendrickson for a USB for secretary files and access to email.
- 4.) Conducted board positions selections:
 - a. President – Ashley Boudreau
 - b. Vice President – Dawn Henry
 - c. Treasurer – Mike Stuart
 - d. Secretary – Sandy Ennis
 - e. Trustees/Architectural committee – Keith Detmer and Dawn Henry
- 5.) We discussed the complaint log being available to the members via google docs.
- 6.) Welcome letter – needs updated with new members and distributed to those new to the neighborhood.
- 7.) We talked about the “for sale” section of the HOA website being removed because of turnover rates.
- 8.) Power washer – talked about possible storing it at Ashley's house; waiting for confirmation.
- 9.) Dues
 - a. Check covenants; lower for next fiscal year by a percentage possibly.
 - b. Ashley will email dues spreadsheet with how many houses have been collected and how many still needed
 - c. Need to establish a deadline for dues.
 - d. Two homes with doorbell waivers.
- 10.) Lawn services – want to sign up for another year. Will we get a discount if we sign for 2 years. Ashley will call and find out.
- 11.) State Farm Insurance – It is a bill and Ashley will call to pay.

12.) Ashley will get Mike set up with Treasury responsibilities.

- a. FCB account
- b. Debit card

13.) Newsletter

- a. New board members
- b. Covenants reiterations
- c. Block party

14.) Next meeting – 5 October 2021 @ 5:45 pm; we will discuss fall party, dues situation via zoom